

PAYMENTS

- The fee for a regular CELTA course is BDT175,000
- There is a 15 per cent discount for International Turkish Hope School (ITHS) staff and Institute of Modern Languages (IML) graduates from Dhaka University
- Payments can be made at the time of registration or in three separate instalments
- To secure a booking, 20 per cent of the course fee must be paid at least two weeks before the start of the course
- 40 per cent of the course fee has to be paid on or before the first day of the course.
- The remaining 40 per cent of the fee has to be paid before the 3rd week of the course.

	Regular fee (BDT)	ITHS and IML discounted fee (BDT)
Total course fee	175,000	148,750
Initial deposit (2 weeks before the start of the course)	35,000	29,750
Second instalment (before the first day of the course)	70,000	59,500
Third instalment (before the 3 rd week of the course)	70,000	59,500

- We guarantee your place on the course provided all fees are paid on time
- Students who are late paying fees may be refused entry to classes. In the case of non-payment of instalments, no earlier payments made for the course will be refunded
- If you are joining from overseas, it is your responsibility to cover all bank charges and exchange rate differences related to payments.

THE COURSE

- Admission to the course is subject to successfully passing a pre-task and interview
- Prices are correct at time of this notice and are subject to change without notice
- We reserve the right to change course arrangements if necessary
- Please note that all courses are run subject to demand
- Failure to attend sessions for whatever reason may jeopardise your chances of passing the course due to the requirements of the awarding body for certification
- The total price includes all course tuition (plus talks by visiting speakers where applicable)
- We reserve the right to charge an administration fee for any changes made to the original booking
- In the event that the British Council has to cancel a course, we will do our best to move you to an equivalent programme. If this is not possible, we will refund all fees paid to the British Council, but will not refund any other payments, such as for flights.



VISAS (OVERSEAS CANDIDATES)

- It is your responsibility to check visa requirements for entry into Bangladesh, and if necessary apply for and ensure you are granted the appropriate visa for your period of study with the British Council
- The British Council will only issue visa support documentation once all booking requirements are met and all fees due have been paid
- All students will be asked to show their passport on the first day of the course
- If a visa application is rejected and we receive notice in writing, along with a copy of the visa refusal letter, we will refund the initial payment made except an administration fee of BDT2,500.

PRIVACY POLICY

- We regard the lawful and correct treatment of personal information as important to our successful operation and to the maintenance of confidence of those with whom we deal. As such this statement will apply equally to all of our offices irrespective of where they are based
- You can read our full policy on privacy in English on the British Council Bangladesh website.


FORCE MAJEURE

- The British Council is not liable for any failure or delay in providing our services that occurs as a result of any event outside our reasonable control, such as, but not limited to, war, disease outbreak, natural disaster or terrorist attack. In such cases, we will immediately notify you in writing and shall be excused from performing our obligations for the duration of the force majeure event.

LEGAL ENFORCEMENT

- These terms and conditions are governed by the laws of Bangladesh. Bangladesh courts will have exclusive jurisdiction to settle any disputes that may arise out of these terms and conditions.

Approved by



Barbara Wickham
Director

