

Dear Candidate

RE: Enquiry About Results - Cambridge Assessment International Education Exams November 2019.

Thank you for taking your Cambridge Assessment International Education exams with the British Council.

On behalf of Cambridge Assessment International Education, we are offering the 'Enquiry about Results (EAR)' services and the details of the services are given in the last page of this document.

If you want to avail any of these services, please, fill in the details on the [Enquiries About Results Form](#) online and submit it along with the payment to any of our Standard Chartered *service1* booths together with the documents mentioned in the e-mail you will receive after online form submission.

Also note that the rules now allow for subject grades/unit marks in all these qualifications to be lowered, in addition to being confirmed or raised. If reassessment leads to the award being revised upward, total fee paid for the particular service will be refunded to the bank account provided by you in the form.

The deadline for submission of the fees and the completed form is 16 February 2020.

Please make the payment and drop the completed form at any of the following branches of Standard Chartered *service1* booths.

Dhaka

- Dhanmondi Branch: | House 6, Road 5, Dhanmondi R/A, Dhaka 1205
- Kawran Bazar Branch: | 53 Kawran Bazar, Dhaka
- Gulshan Branch: | SCB House, 67 Gulshan Avenue, Gulshan, Dhaka 1212.
- Uttara Branch: | Update Tower, Plot 1, Shahjalal Avenue, Sector 6, Uttara Model Town, Dhaka-1230
- Ruposhi Bangla Branch: | Ruposhi Bangla Hotel, Annex Building, 1 Minto Road, Dhaka 1000.
- Kakrail Branch: | Karnaphuli Garden City, 109 Kakrail Road, Dhaka
- Motijheel City Centre Branch: | City centre, Plot 5/A, Motijheel C/A, Dhaka
- Mirpur Branch: | Dynasty Tower, Plot 1, Road 12, Block G, Section 6, Mirpur, Dhaka 1221.

Chittagong

- Agrabad Branch: | Sheikh Mujib Road, PHP House, 31 Agrabad C/A
- Nasirabad Branch: | Bulbul Centre – 486/B O R Nizam RD, CDA Avenue, Nasirabad

Sylhet

- Sylhet Branch: | 7 Noya Sharak, Jail Road, Ward 16, Sylhet

Instruction to fill in Deposit slip:

For EAR, once you have registered yourself, create your own 07 digit Unique Reference Code (URC) following the guidance below:

The first three digit will be EAR, followed by three digit code for city in which you have appeared e.g. DHK for Dhaka, three digit for code of Month in which you appeared e.g. JUN for Jun, last two digit of the year in which you appeared for exam e.g., 18 for year 2018 and then candidate registration number as your Reference Number. If your candidate number contains 4 digits, put "0" before your candidate number.

Example:

Service: EAR, **Exam City:** Dhaka, **Month of Exam:** Jun, **Year:** 2018, **Candidate No:** XXXXX

Other Exam/Service	E	A	R	D	H	K	J	U	N	1	8	X	X	X	X	X
	Exam Code			Exam City			Month of Exam			Year		Candidate No				

The List of EAR services

Enquiry by Component will be a review of externally assessed components as specified in the syllabus. Please ensure all components to be reviewed are listed in the form as Cambridge International Examinations are unable to accept additional component enquires for the same candidate/ syllabus at a later date. Please also note that all components selected for the same candidate / syllabus must be the same service. (There is only one option available if you choose **Enquiry by Component service.**)

Service 1: Clerical re-check

A re-check of all procedures leading to the issue of a result. This service checks that:

- all parts of the script were marked
- the marks were totalled correctly
- the marks were recorded correctly.

This service is available for externally assessed components.

Service 1S: Clerical re-check and copies of scripts

The same as a 'clerical re-check' but you also get a copy of the script.

This service is available for externally assessed components. It is not available for art and design syllabuses.

Service 2: Review of marking

A review of the original marking to check that the agreed mark scheme was applied correctly. This service is available for externally assessed components (excluding multiple-choice question papers). This service also includes the re-checks detailed in the 'clerical recheck' service.

Service 2S: Review of marking and copies of scripts

The same as a 'review of marking' but you also get a copy of the script.

This service is available for externally assessed components. It is not available for multiple-choice question papers. This service is not available for art and design syllabuses.

Candidate can only request one service type for the components of the same syllabus. For example, candidate cannot request a 'Service 2S' for one component and then a 'Service 1S' for another component if they are components of the same syllabus.

Please check the forbidden Subjects/Components of Enquiry About Results (EAR)

1. Candidate cannot apply for EAR Service 2 and Service 2S for any Multiple Choice Components.
2. Candidate cannot apply for EAR services for Computing 9691 component 4
3. Please check the following table to apply for EAR of Art and Design components:

Syllabus Title	Subject Code	Service 1	Service 1S	Service 2	Service 2S
IGCSE Art & Design	0400/01	Yes	No	Yes	No
IGCSE Art & Design	0400/02	Yes	No	Yes	No
IGCSE Art & Design	0400/03	Yes	No	Yes	No
O Level Art & Design	6090/01	Yes	No	Yes	No
O Level Art & Design	6090/02	Yes	No	Yes	No
O Level Art & Design	6090/03	Yes	No	Yes	No
A Level Art & Design	9704/01	Yes	No	Yes	No
A Level Art & Design	9704/04	Yes	No	Yes	No

Fees Chart

O Level / IGCSE

Service Type	Level	Fee in BDT.
Service 1 (Component Fees)	O / IGCSE	Tk. 3300.00
Service 1S (Component Fees)	O / IGCSE	Tk. 5800.00
Service 2 (Component Fees)	O / IGCSE	Tk. 6100.00
Service 2S (Component Fees)	O / IGCSE	Tk. 8600.00

AS/A Level

Service Type	Level	Fee in Tk.
Service 1 (Component Fees)	AS/A	Tk. 3500.00
Service 1S (Component Fees)	AS/A	Tk. 6000.00
Service 2 (Component Fees)	AS/A	Tk. 7000.00
Service 2S (Component Fees)	AS/A	Tk. 9700.00

Click [here to open the online application form](#)

Please feel free to contact us if you require further information on this.
You can send in your queries to bd.enquiries@britishcouncil.org and we will get back to you.
For other exams related information please visit our website at www.britishcouncil.org.bd.

Thank you,
British Council